

RE-ORGANIZATION MEETING  
BOROUGH COUNCIL  
BOROUGH OF RUMSON  
JANUARY 1, 2021

The Re-Organization Meeting of the Borough Council of the Borough of Rumson was held (virtually) on Friday, January 1, 2021 and was called to order by Mayor Joseph K. Hemphill at 12:00 noon.

Pledge of Allegiance.

Present: Mayor Hemphill, Council President Atwell, Councilmen Casazza, Conklin, Kingsbery, Rubin and Swikart.

Absent: None.

Thomas S. Rogers, Municipal Clerk/Administrator, was present.

Martin M. Barger, Borough Attorney, was present.

David Marks, Borough Engineer, was present.

Mayor Hemphill declared a quorum present and announced that the Notice Requirements of the Open Public Meetings Act have been met for this meeting by:

- The posting and mailing of a virtual meeting notice at least 48 hours in advance thereof to the *Asbury Park Press* and the *Two River Times*.
- The posting of the virtual meeting access information, and the meeting agenda, on the Borough of Rumson Website ([www.rumsonnj.gov](http://www.rumsonnj.gov)).

**ROLL CALL (OLD COUNCIL):**

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Present: Council President Atwell, Councilmen Casazza, Conklin, Kingsbery, Rubin and Swikart.

Absent: None.

**CERTIFICATES OF ELECTION:**

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The Municipal Clerk read a statement of the results of an election held in the Borough of Rumson on the 3<sup>rd</sup> day of November, in the year two thousand and twenty to elect Municipal Officials for said Rumson Borough made by the Board of County Canvassers of Monmouth County, as submitted by Christine G. Hanlon.

Names of Persons Voted for and  
Offices Designated for Each:

**BOROUGH COUNCIL (FULL-TERM)**

GARY A. CASAZZA (R)

ROBERT T. SWIKART (R)

**CERTIFICATION OF ELECTION:**

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On motion by Councilman Rubin, seconded by Council President Atwell, the Certificate of Elections was ordered accepted and that the Certificate of Elections be filed on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

#### **ADMINISTER THE OATHS OF OFFICE:**

Mayor Hemphill administered Oaths of Office to Councilman Casazza and Councilman Swikart.

Mayor Hemphill and Council members congratulated the newly sworn in Councilmen.

#### **ROLL CALL (NEW COUNCIL):**

Present: Councilwoman Atwell and Councilmen Casazza, Conklin, Kingsbery, Rubin and Swikart.

Absent: None.

#### **ELECTION OF PRESIDENT OF COUNCIL:**

Councilwoman Atwell moved to proceed to the election of a President of the Council and nominated Councilman Conklin as President of the Council. Motion seconded by Councilman Casazza. All in favor.

There being no further nominations, Councilman Conklin was elected President of the Council on the following roll call vote:

In the affirmative: Atwell, Casazza, Kingsbery, Rubin and Swikart.

In the negative: None.

Abstain: Conklin.

Absent: None.

#### **RECOGNITION OF FIRE, EMS AND POLICE:**

Mayor Hemphill recognized members of the Rumson Fire Department, EMS and Police Department at this time:

*This year's swearing in of the new officers of the Rumson Fire Department and Rumson EMS will take place at a later date, and in a smaller ceremony, due to the COVID-19 restrictions. However, I would like to recognize the outgoing 2020 team today:*

*Thank you to EMS Captain Richard Perry for his service to the Borough in 2020 in his role as our EMS Captain.*

*Thank you to Fire Chief Robert Boyer for his service to the Borough in 2020 as Fire Chief. We all appreciate what you do for our community and we wish you well in 2021.*

*In the next few weeks, I am looking forward to swearing in the new EMS Captain Jacob Burns for 2021 and will present him with his badge at that time.*

*I am also looking forward to swearing in the new Fire Chief Kevin McCarthy and the Assistant Fire Chief Darren Berry for 2021 and will present them with their badges at that time.*

*Volunteers like these are a very important part of our community and we all appreciate the time they contribute each year to help keep our community safe in times of need.*

*Finally, in just a few minutes, the Borough Council will be adopting a Resolution to promote a new Police Sergeant. I am looking forward to swearing in Dan Campanella as our new Police Sergeant and I look forward to working with him and the rest of our Rumson Police Department in the New Year! Congratulations Dan.*

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:**

On motion by Councilman Casazza, seconded by Councilwoman Atwell, the minutes of the previous meeting were approved as written, copies having been forwarded to all Council members. All in favor.

**COMMUNICATIONS:**

**EMAIL RECEIVED FROM TOWNSHIP CLERK HEIDI BRUNT OF MIDDLETOWN TOWNSHIP CONTAINING A RECENTLY APPROVED RESOLUTION FROM THE TOWNSHIP COUNCIL. RESOLUTION #20-253 EXPRESSES SUPPORT FOR A PRELIMINARY APPROVED ALTERNATIVE FOR THE REPLACEMENT OF MONMOUTH COUNTY BRIDGE S-31 ON COUNTY ROUTE 8A (BINGHAM AVENUE-LOCUST POINT ROAD) OVER THE NAVESINK RIVER IN THE BOROUGH OF RUMSON AND TOWNSHIP OF MIDDLETOWN.**

The Municipal Clerk/Administrator received an email from Middletown Township Clerk Heidi Brunt providing a copy of their Resolution #20-253. This Resolution expresses the Township's support for a preliminary approved alternative for the replacement of Monmouth County Bridge S-31 (Oceanic Bridge) on County Route 8A (Bingham Avenue-Locust Point Road), which crosses the Navesink River in the Borough of Rumson and the Township of Middletown.

Councilman Casazza made a motion to accept the communication. Councilwoman Atwell seconded the motion and this communication was ordered received. All in favor.

**EMAIL RECEIVED FROM JOSEPH M. ETTORE, P.E., COUNTY ENGINEER FOR MONMOUTH COUNTY DIVISION OF ENGINEERING & TRAFFIC SAFETY CONTAINING A RECENTLY APPROVED RESOLUTION FROM THE MONMOUTH COUNTY FREEHOLDERS. RESOLUTION #2020-1032 SUPPORTS THE PPA FOR THE REPLACEMENT OF THE OCEANIC BRIDGE S-31 OVER THE NAVESINK RIVER.**

The Municipal Clerk/Administrator received an email from County Engineer Joseph M. Ettore, P.E. providing a copy of the County's Resolution #2020-1032 in support of the PPA for the replacement of the Oceanic Bridge (Monmouth County Bridge S-31).

Councilwoman Atwell made a motion to accept the communication. Councilman Casazza seconded the motion and this communication was ordered received. All in favor.

**LETTER OF RESIGNATION RECEIVED FROM RECREATION DIRECTOR, KEVIN DELIA EFFECTIVE DECEMBER 31, 2020.**

The Municipal Clerk/Administrator received a letter of resignation from Kevin Delia, Recreation Director. His resignation is effective December 31, 2020.

Councilwoman Atwell made a motion to accept the communication and thanked Kevin for his years of service to the Borough. Councilman Casazza seconded the motion and this communication was ordered received. All in favor.

**LETTER RECEIVED FROM NANCY MAKOFKA, PWS OF MAKOFKA ENVIRONMENTAL, LLC ADVISING OF AN APPLICATION SUBMISSION TO THE NJDEP FOR FRESHWATER WETLANDS GENERAL PERMITS #2 AND #6. PROPERTY LOCATION IS BLOCK 116, LOT 7 (66 BELLEVUE AVENUE).**

The Municipal Clerk/Administrator received a letter from Nancy Makofka, PWS of Makofka Environmental, LLC advising the Borough of a recently submitted application to the

New Jersey Department of Environmental Protection. This application requests Freshwater Wetlands General Permits #2 and #6 for property located at Block 116, Lot 7 (66 Bellevue Avenue).

Councilwoman Atwell made a motion to accept the communication. Councilman Casazza seconded the motion and this communication was ordered received. All in favor.

**LETTER RECEIVED FROM AMY JONES, PWS, PROJECT MANAGER/SENIOR BIOLOGIST AT DUBOIS & ASSOCIATES ADVISING OF AN APPLICATION SUBMISSION TO THE NJDEP FOR A FRESHWATER WETLAND TRANSITION AREA WAIVER. PROPERTY LOCATION IS BLOCK 124, LOT 31 (91 RUMSON ROAD).**

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The Municipal Clerk/Administrator received a letter from Amy Jones, PWS, Project Manager/Senior Biologist at DuBois & Associates advising of an application submission to the New Jersey Department of Environmental Protection. This application requests a Freshwater Wetland Transition Area Waiver for property located at Block 124, Lot 31 (91 Rumson Road).

Councilman Casazza made a motion to accept the communication. Councilman Swikart seconded the motion and this communication was ordered received. All in favor.

**COMMITTEE REPORTS:**

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None.

**UNFINISHED BUSINESS:**

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None.

**NEW BUSINESS:**

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**RESOLUTION 2021-0101-21 APPOINTING DANIEL J. CAMPANELLA AS POLICE SERGEANT.**

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**2021-0101-21**

Councilwoman Atwell offered the following resolution and moved its adoption:

RESOLUTION

WHEREAS, the Borough of Rumson, based on the recommendation of the Borough Council Police Committee, through its Police Department has the need for a Police Sergeant; and

WHEREAS, Senior Patrolman Daniel J. Campanella has successfully passed the Sergeant’s promotion process adopted by the Borough of Rumson; and

WHEREAS, the Borough Council Police Committee has recommended Senior Patrolman Daniel J. Campanella for the position of Police Sergeant; and

WHEREAS, the Borough Council agrees with the Police Committee’s recommendation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Senior Patrolman Daniel J. Campanella be promoted to the rank of Police Sergeant effective January 1, 2021 at an annual base salary of \$127,772.00 as specified in the current P.B.A. contract.

Resolution seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-22 APPOINTING PART-TIME POLICE DISPATCHER/  
CLASS I SPECIAL LAW ENFORCEMENT OFFICER MATTHEW ZWEIGHAFT.**

**2021-0101-22**

Councilman Casazza offered the following resolution and moved its adoption:

**RESOLUTION**

WHEREAS, the Borough of Rumson through its Police Department has the need for a Special Law Enforcement Officer Class I; and

WHEREAS, Part Time Rumson Police Dispatcher Matthew Zweighaft completed his training at the Monmouth County Police Academy for Special Law Enforcement Officer Class I on May 11, 2017; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Matthew Zweighaft be appointed as Part Time Police Dispatcher/Special Law Enforcement Officer Class I effective January 1, 2021.

Resolution seconded by Councilwoman Atwell and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-23 APPOINTING CROSSING GUARD MARGARET  
WALTON.**

**2021-0101-23**

Councilwoman Atwell offered the following resolution and moved its adoption:

**RESOLUTION**

WHEREAS, the Borough of Rumson, through its Police Department, has the need for an additional Part-Time Regular Crossing Guard; and

BE IT RESOLVED that Margaret Walton be appointed as a Regular School Crossing Guard for the 2020-2021 School Year effective September 1, 2020:

BE IT FURTHER RESOLVED that Regular School Crossing Guards shall be paid at a rate of \$31.00 per diem for days worked; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Chief Financial Officer and Payroll Clerk.

Resolution seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-24 AUTHORIZING THE BOROUGH OF RUMSON THROUGH THE BOROUGH OF RUMSON POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE BOROUGH OF RUMSON POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT.**

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**2021-0101-24**

**BOROUGH OF RUMSON**

**RESOLUTION AUTHORIZING THE BOROUGH OF RUMSON THROUGH THE RUMSON POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE RUMSON POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT.**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAS); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Rumson that the Rumson Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31<sup>st</sup> of the current calendar year from January 1, 2021 until December 31, 2021.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the Rumson Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices, and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this Resolution authorizes, based on the needs of the Rumson Police Department, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Rumson Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this Resolution authorizes: (SEE ATTACHED LIST); and

BE IT FURTHER RESOLVED that the Rumson Police Chief shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Rumson Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this Resolution authorizes; with Program participation and all property request authorization terminating on December 31<sup>st</sup> of the current calendar year from January 1, 2021 to December 31, 2021.

The above Resolution was moved for adoption by Councilwoman Atwell. Motion seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-25 HONORING NATIONAL LAW ENFORCEMENT APPRECIATION DAY.**

**2020-0101-25**

Councilman Kingsbery offered the following Resolution and moved its adoption:

**RESOLUTION TO HONOR NATIONAL LAW ENFORCEMENT APPRECIATION DAY**

WHEREAS, every day, more than 900,000 law enforcement officers in the United States serve the greater community understanding the dangers and tribulations they may face in the line of duty; and

WHEREAS, in 2015, National Law Enforcement Appreciation Day (L.E.A.D.) was founded to honor and recognize the men and women across the country for their daily service and sacrifice to their communities; and

WHEREAS, the holiday, which falls on the ninth day in January, was created in response to the events in Ferguson, Missouri that included an officer-involved shooting; and

WHEREAS, the response to that shooting led to violence, negativity and the creation of Concern of Police Survivors (C.O.P.S.) to spark change; and

WHEREAS, partnering organizations support law enforcement officers nationwide by promoting Law Enforcement Appreciation Day (L.E.A.D.) in hopes to thwart the negative attention police officers receive and in turn support the individuals that put their lives on the line every day for their communities; and

WHEREAS, the Mayor and Council of the Borough Rumson strongly believe that law enforcement officers throughout the United States, including the men and women of the Rumson Police Department, should be recognized and supported for their daily efforts and sacrifices;

NOW THEREFORE, BE IT RESOLVED, the Mayor and Borough Council of Rumson, County of Monmouth, State of New Jersey do hereby recognize and honor National Law Enforcement Appreciation Day (L.E.A.D.) on the ninth day of January, 2021 for the safety and protection law enforcement officers provide to their communities; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Council of Rumson encourage residents to wear the color blue, display the color blue on the outside of their homes and take the time to thank a member of the Rumson Police Department for their hard work and sacrifice on the ninth day of January; and

Resolution seconded by Councilwoman Atwell and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

### **ANNUAL BUSINESS:**

### **MAYOR'S LETTER NAMING APPOINTEES:**

To the Honorable Council of the  
Borough of Rumson, New Jersey

Dear Members of the Council:

Pursuant to the provisions of the law governing such matters, I hereby respectfully nominate and appoint, subject to your approval, and confirmation, the following officers to serve during the fiscal year unless otherwise stated:

Thomas S. Rogers	As Borough Administrator/Assistant Code Enforcement Officer;
Tamila Bumback	As Deputy Municipal Clerk and Human Resources Manager;
Helen L. Graves	As Qualified Purchasing Agent;
Linda Strub	As Administrative Assistant in Clerk's Office;
Therese Wollman	As Administrative Assistant in Clerk's Office;
Melissa McGuire	As Finance Assistant—Accounts Payable;
Marie Kuhlthau	As Deputy Tax Collector and Assistant to the CFO/Payroll Clerk;
Kevin Delia	As Recreation Director—Part time;
Eric Paone-Hurd	As Communications and Recreation Coordinator;
Mark T. Wellner	As Superintendent of Public Works and Wastewater Management/Deputy OEM Coordinator/Assistant Code Enforcement Officer;
Timothy Leonard	As Department of Public Works Foreman/Deputy OEM Coordinator/Assistant Code Enforcement Officer;
Ronald J. Sickler	As Foreman of Public Works of Wastewater Management;
Robert Savoth	As Department of Public Works Wastewater Management/Animal Control Officer as needed/Class I Special Police Officer;



Michael Trivett	As Assistant Foreman/Head Mechanic;
Brian Hand	As DPW Laborer/Mechanic;
Robert Anderson	As Department of Public Works Assistant Foreman—Parks;
Daryl (Butch) Kochel	As Department of Public Works Assistant Foreman;
Carol Smith	As Assistant to the Court Administrator—Part-time;
Janice Swaggerty	As Assistant to the Court Administrator and Deputy Court Administrator—Part-time;
Stephanie Seyr	As Assistant to the Court Administrator—Part-time;
Colleen Schulster	As Deputy Court Administrator—Part-time;
Nicholas Fabiano	As Construction Official/Electrical Subcode Official/Alternate Building Subcode Official;
James Ammaturo, Jr.	As Subcode Official/Plumbing Inspector—Part-time;
Frederick Corcione	As Building Subcode Official/ Alternate Constriction Official/ Alternate Plumbing Subcode/ Alternate Fire Inspector;
Elizabeth Sweeney	As Smoke Alarm/Fire Inspector/Fire Official—Part time;
Scott Melski	As Smoke Alarm/Fire Inspector and Fire Protection Subcode Official—Part-time;
Charles Kovacs	As Plumbing Inspector—Part-time;
Frederick J. André	As Zoning Officer/Clerk of the Zoning Board of Adjustment/Planning Board Secretary/Tree Ordinance Official/Code Enforcement Officer;
Lynda Doyle	As Senior Technical Assistant – Building Department;
Sabine O’Connor	As Technical Assistant – Building Department;
Brooke Costa	As Police Dispatcher/Class II Special Police Officer;
Christopher Ibarra	As Police Dispatcher/Class II Special Police Officer;
Troy Malone	As Police Dispatcher/Class II Special Police Officer;
Kevin Gaynor	As Temporary Class II Special Police Officer;
Lauren Lestuck	As Police Dispatcher/Class I Special Police Officer;
Matthew Zweighaft	As Police Dispatcher/Class I Special Police Officer;
Kevin Lovgren	As Class III Special Police Officer;
Robert Talerico	As Class III Special Police Officer;
Harold Bane	As Police Dispatcher—Part-time;

Scott Beattie	As Police Dispatcher—Part-time;
Justin Skelly	As Police Dispatcher—Part-time;
Peter McGovern	As Police Dispatcher—Part-time;
Kayla Skelly	As Police Dispatcher—Part-time/ Police Matron-Part-time;
Jennifer Brennan	As Police Matron---Part-time;
John Tucker	As Recycling Center Special Police officer—Part-time;
Councilman Gary Casazza	As Class I, Mayor’s Substitute to the Planning Board—1-Yr. Term;
Councilman Mark E. Rubin	As Class III Member of the Planning Board—1-Yr. Term;
Police Sgt. Anthony Ciambrone	As Class II Member of the Planning Board—1-Yr. Term;
Ann B. White	As Class IV Member of the Planning Board—4-Yr. Term;
Maryann Baret	As Class IV Member of the Planning Board—4-Yr. Term;
Alex J. Shanley	As Class IV Member of the Planning Board—4-Yr. Term;
William Barham	As Class IV Member of the Planning Board—4-Yr. Term;
Betsy Ford	As Alternate #1/Class IV Member of the Planning Board—2-Yr. Term;
Gabrielle G. McGill	As Alternate #1 Member of the Zoning Board—2-Yr. Term;
Adam Cavise	As Member of the Recreation Commission—5-Yr. Term;
Robert Anderson	As Borough Parks Department Representative to Recreation Commission—1-Yr. Term;
Mark Wellner	As DPW Liaison to the Shade Tree Commission—1-Yr. Term;
Frederick André	As Secretary of the Shade Tree Commission—1-Yr. Term;
Thomas Clark	As Planning Board Liaison of the Shade Tree Commission—1-Yr. Term;
Thomas Burke Honnold	As Member of the Shade Tree Commission—3-Yr. Term;
Thomas Clark	As Planning Board Member of the Environmental Commission—1-Yr. Term;
Frederick Andre	As Secretary of the Environmental Commission—1-Yr. Term;
Mark Wellner	As DPW Liaison of the Environmental Commission—1-Yr. Term;
Jennifer Crow	As Member of the Environmental Commission—3-Yr. Term;

Heather Robinson	As Member of the Environmental Commission—to fill an unexpired 3-Yr. Term;
Charles F. Shay	As Chairman of the Historic Preservation Commission—3-Yr. Term;
Ross R. Millhiser, Jr.	As Member of the Historic Preservation Commission—3-Yr. Term;
Thomas Clark	As Planning Board Liaison of the Historic Preservation Commission—1-Yr. Term;
Robert Gura	As Member of Navesink River Municipal Community Group—1-Yr. Term;
Robert Santry	As Member of Navesink River Municipal Community Group—1-Yr. Term;
Councilman Rob Swikart	As Alternate Member of Navesink River Municipal Community Group—1-Yr. Term;
Thomas S. Rogers	As Officer of Rumson Endowment Fund---1-Yr. Term;
Helen L. Graves	As Officer of Rumson Endowment Fund---1-Yr. Term.

Respectfully submitted,  
Joseph K. Hemphill, Mayor

Councilwoman Atwell moved that the Council, in acting upon the appointments submitted by the Mayor, concur in confirmation of all. Motion seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative:	Atwell, Casazza, Conklin, Kingsbery, Rubin, Swikart.
In the negative:	None.
Absent:	None.

**RESOLUTION 2021-0101-1 APPOINTING MUNICIPAL PROFESSIONALS—MUNICIPAL ATTORNEY, BOND COUNSEL, SPECIAL COUNSELS, MUNICIPAL AUDITOR, MUNICIPAL PROSECUTOR, ALTERNATE MUNICIPAL PROSECUTORS, BOROUGH PLANNER, MUNICIPAL PUBLIC DEFENDER, LABOR ATTORNEY, PLANNING BOARD ATTORNEY, ZONING BOARD OF ADJUSTMENT ATTORNEY AND CONSULTING ENGINEERS.**

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**2021-0101-1**

Councilman Casazza offered the following resolution and moved its adoption:

RESOLUTION

WHEREAS, there exists a need for the services for the following professionals for the Borough of Rumson as authorized by R.S.40A:11-5:

Municipal Attorney, Bond Counsel, Special Counsels, Municipal Auditor, Municipal Prosecutor, Alternate Municipal Prosecutors, Borough Planner, Municipal Public Defender, Labor Attorney, Planning Board Attorney, Zoning Board of Adjustment Attorney, and Consulting Engineers; and

WHEREAS, there exists a need for the annual audit for the calendar year 2020 as required by R.S.40A:5-4; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law, R.S.40A:11-1, et. seq., requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be published no more than ten (10) days following the adoption thereof:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson as follows:

1. The Mayor and the Municipal Clerk are hereby authorized and directed, in behalf of the Borough, to:
  - a. retain Barger & Gaines, Attorneys at Law of the State of New Jersey, to perform the services of Municipal Attorney for the year 2021, pursuant to R.S.40A:11-5; and
  - b. retain the Law Firm of McCarter & English, Attorneys at Law of the State of New Jersey, to perform the services of Bond Counsel and said law firm is hereby appointed to that position for the year 2021, pursuant to R.S.40A:11-5; and
  - c. retain the Law Firm of Jeffrey R. Surenian and Associates, LLC, an Attorney at Law of the State of New Jersey, to perform the services of Special Counsel and said Attorney is hereby appointed to that position for the year 2021, pursuant to R.S.40A:11-5; and
  - d. execute an agreement with Holman Frenia Allison, P.C. of Freehold, N.J. to perform the Borough’s 2020 Annual Audit in accordance with R.S.40A:5-4 and said firm is appointed to perform that and all other accounting services necessary; and
  - e. retain Anthony J. Vecchio, Esq., an Attorney at Law of the State of New Jersey, to perform the services of Municipal Prosecutor for the year 2021, pursuant to R.S.40A:11-5; and
  - f. retain Lorraine Nielson, Esq., an Attorney at Law of the State of New Jersey, to perform the services of Alternate Municipal Prosecutor for the year 2021, pursuant to R.S.40A:11-5; and
  - g. retain Paul Granick, Esq., an Attorney at Law of the State of New Jersey, to perform the services of Alternate Municipal Prosecutor for the year 2021, pursuant to R.S.40A:11-5; and
  - h. retain Kendra Lelie, PP, AICP, LLA of T&M Associates, to perform the services of Borough Planner for the year 2021, pursuant to R.S.40A:11-5; and
  - i. retain Henry F. Wolffe, III, Esq., an Attorney at Law of the State of New Jersey, to perform the services of Municipal Public Defender for the year 2021, pursuant to R.S.40A:11-5; and
  - j. retain the Law Firm of Cleary, Giacobbe, Alfieri and Jacobs, LLC, Attorneys at Law in the State of New Jersey, to perform the services of Labor Attorney for the year 2021, pursuant to R.S. 40A:11-5; and
  - k. retain Michael B. Steib, Esq., Attorney at Law in the State of New Jersey, to perform the services of Planning Board Attorney for the year 2021, pursuant to R.S.40A:11-5; and
  - l. retain Bernard M. Reilly, Esq., Attorney at Law in the State of New Jersey, to perform the services of Zoning Board of Adjustment Attorney for the year 2021, pursuant to R.S.40A:11-5; and
  - m. retain the engineering firms of Najarian Associates, Inc., T&M Associates and Maser Consulting as Consulting Engineers for the year 2021, pursuant to R.S. 40A:11-5.
- 2.Said Municipal Attorney, Bond Counsel, Special Counsel, Municipal Auditor, Municipal Prosecutor, Alternate Municipal Prosecutors, Borough Planner, Municipal Public Defender, Labor Attorney, Planning Board Attorney, Zoning Board of

Adjustment Attorney and Consulting Engineers are retained and appointed to the above offices and said Auditor is awarded a contract pursuant to R.S. 40A:11-5 without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the service rendered or performed is to be done by a person authorized by law to practice a recognized profession and whose profession and practice is regulated by law and bids are not required per R.S.40A:5-11.

3. A copy of this resolution shall be published in the *Asbury Park Press* or *Two River Times* as required by law within ten (10) days of its passage.

Resolution seconded by Councilwoman Atwell and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

### **RESOLUTION 2021-0101-2 FIXING TIME AND PLACE AND ADOPTING THE ORDER OF BUSINESS FOR THE REGULAR MEETINGS OF THE BOROUGH COUNCIL.**

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#### **2021-0101-2**

Councilman Casazza offered the following resolution and moved its adoption:

#### **RESOLUTION**

BE IT RESOLVED by the Borough Council of the Borough of Rumson that the standard time and place for the regular meetings of the Borough Council in the year 2021 will be and the same are hereby fixed as the second Tuesday of each month at the hour of 4:30 o'clock p.m., at the Charles S. Callman Courtroom/Council Chamber of Borough Hall, 80 East River Road, Rumson, N.J. In addition, brief work sessions of the Council will be held after each regular meeting.

BE IT FURTHER RESOLVED that work sessions of the Borough Council be held on the first, third, fourth and fifth Tuesdays of each month at 4:00 p.m., when needed, at the Charles S. Callman Courtroom/Council Chamber of Borough Hall; and

BE IT FURTHER RESOLVED that if there is a holiday or scheduling conflict on the regularly scheduled meeting dates, the meeting shall be scheduled to another date and/or time; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and is hereby authorized and directed to publish notice thereof in the *Asbury Park Press* and the *Two River Times* for one publication.

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that the following shall be the order of business to be observed in conducting the Borough meetings during the current year:

1. – Roll Call.
2. – Approval of Minutes of Last Meeting.
3. – Communications.
4. – Reports of Committees.
5. – Unfinished Business.
6. – New Business.
7. – Consideration of Bills and Claims.
8. – Comments.
9. – Adjournment.

BE IT FURTHER RESOLVED that the Rumson Borough Council and the Mayor welcome comments, suggestions and inquiries from residents of Rumson. To that end, provision is made for a public discussion period at each meeting. It is listed as: “Public Discussion” – near the end of the meeting where any topic may be addressed. Each comments session is limited to thirty (30) minutes; any one person may address the Council for a maximum of three (3) minutes; once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of two (2) minutes; citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time; and, for the record speakers are required to state their names and addresses; and

BE IT FURTHER RESOLVED that in the event a Borough Council meeting needs to be held remotely, for any reason including but not limited to a state of emergency or a public health crisis, the Rumson Borough Council and the Mayor will hold meetings electrically, utilizing a widely recognized communication platform accessible by both audio and video connections, or an audio-only teleconferencing program. Program utilized will support the ability for Borough Council to mute all members of the public and members of the public to mute themselves; and

BE IT FURTHER RESOLVED that in the event that a Borough Council meeting needs to be held remotely, the meetings of the Borough Council in the year 2021 will take place on the third Tuesday of each month at the hour of 4:30 o’clock p.m.; and

BE IT FURTHER RESOLVED that in the event that a Borough Council meeting needs to be held remotely, and there is a holiday or scheduling conflict on the remote scheduled meeting date, the meeting shall be scheduled for another date and/or time; and

BE IT FURTHER RESOLVED that in the event that a Borough Council meeting needs to be held remotely, the Municipal Clerk be and is hereby authorized and directed to publish notice thereof in the *Asbury Park Press* and the *Two River times* for one publication. In addition, notice will also be published on the Borough of Rumson website at least 48 hours prior to the scheduled meeting date and time, along with the meeting agenda; and

BE IT FURTHER RESOLVED that all virtual meeting access details, meeting Agenda and instructions for public comment shall be posted on the Borough of Rumson website at [www.rumsonnj.gov](http://www.rumsonnj.gov) at least 48 hours prior to the meeting date; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Rumson will observe the regularly scheduled order of business for any and all remote meetings during the calendar year; and

BE IT FURTHER RESOLVED that the Rumson Borough Council and the Mayor will conduct the “Public Discussion” during a remote meeting with the same guidelines as a regularly scheduled meeting. Based on the remote program being utilized for the meeting, instructions for public comment will be posted on the Borough of Rumson website and will be read by the Municipal Clerk at the start of the “Public Discussion” element(s) of the meeting; and

BE IT FURTHER RESOLVED should there be a disruptive member of the public during the “Public Comment” segment of said meeting, the Borough of Rumson official representative shall mute, or direct authorized personnel to mute, the disruptive member of the public. Should disruption from the same individual continue after warning, the individual will be prevented from speaking during the remainder of the meeting or be removed from the remote public meeting completely; and

BE IT FURTHER RESOLVED disruptions are categorized as, but not limited to, shouting, interruption, and use of profanity.

Resolution seconded by Councilwoman Atwell and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**LETTER TO NAME STANDING COMMITTEES:**

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January 1, 2021

To the Honorable Council of the  
Borough of Rumson, New Jersey

Dear Members of the Council:

I take this means of naming the following Standing Committees of the Council, which I trust will meet your approval and sanction:

<u>Finance/Administration/Public Relations</u>	<u>Conklin</u> , Swikart, Kingsbery
<u>Police/Fire/EMS</u>	<u>Hemphill</u> , Conklin, Casazza
<u>Public Works/Utilities</u>	<u>Kingsbery</u> , Rubin, Swikart
<u>Public Buildings/Construction/Zoning/Engineering</u>	<u>Casazza</u> , Hemphill
<u>County Bridge Construction</u>	<u>Swikart</u> , Casazza, Atwell
<u>OEM Council Liaison</u>	<u>Hemphill</u> , Swikart
<u>Planning Board Representative</u>	<u>Rubin</u>
<u>Planning Board Mayor’s Alternate</u>	<u>Casazza</u>
<u>Historic Preservation Liaison</u>	<u>Atwell</u>
<u>Environmental Commission Liaison</u>	<u>Atwell</u>
<u>Shade Tree Commission Liaison</u>	<u>Atwell</u>
<u>Recreation Liaisons</u>	<u>Conklin</u> , Atwell
<u>Affordable Housing Committee</u>	<u>Hemphill</u> , Conklin (Tom Clark-PB)
<u>Navesink River Municipal Community Group</u>	<u>Swikart</u>
<u>Endowment</u>	<u>Hemphill</u> , Kingsbery

Respectfully submitted,

Joseph K. Hemphill  
Mayor

Councilman Swikart moved that the Council, in acting upon the above Borough Council Committees submitted by the Mayor, concur in confirmation of all. Motion seconded by Councilwoman Atwell and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-3 NAMING DEPOSITORIES FOR BOROUGH FUNDS AND SIGNATURE AUTHORIZATIONS.**

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**2021-0101-3**

Councilwoman Atwell offered the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING  
DEPOSITORIES AND ACCOUNT SIGNERS**

BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Wells Fargo Bank; Bank of America; PNC Bank, National Association; TD Bank; Two River Community Bank; Investors Savings Bank; 1<sup>st</sup> Constitution Bank; Valley National Bank and Ocean First Bank be and are hereby designated as depositories for Borough funds; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that until otherwise changed all checks, warrants, notes and other financial papers for the ***Borough of Rumson Municipal Court and Municipal Court Bail*** be signed by Municipal Court Judge Nicole Sonnenblick or Municipal Court Administrator Michele R. Smallze or Deputy Municipal Court Administrator Colleen Schulster or Deputy Municipal Court Administrator Janice Swaggerty; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that until otherwise changed all checks warrants, notes and other financial papers for the ***Borough of Rumson Payroll Account*** be signed by two of the following officials: Mayor Joseph K. Hemphill, or in his absence by the President of the Council John J. Conklin, III, Chief Financial Officer Helen L. Graves, or in her absence Deputy Tax Collector Marie L. Kuhlthau or Finance Assistant Melissa T. McGuire, Municipal Clerk Thomas S. Rogers or Deputy Municipal Clerk Tamila Bumback; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that until otherwise changed all checks, warrants, notes and other financial papers for Borough of Rumson bank accounts not listed above be signed by the Mayor, Joseph K. Hemphill, or in his absence by the President of the Council, John J. Conklin, III, countersigned by Chief Financial Officer Helen L. Graves, or in her absence Deputy Tax Collector Marie L. Kuhlthau or Finance Assistant Melissa T. McGuire and countersigned by Municipal Clerk Thomas S. Rogers, or in his absence, Deputy Municipal Clerk Tamila Bumback; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that until otherwise changed all transfer of funds between Borough of Rumson Accounts be authorized by Chief Financial Officer Helen L. Graves, or in her absence Deputy Tax Collector Marie L. Kuhlthau or Finance Assistant Melissa T. McGuire, or by Municipal Clerk Thomas S. Rogers, or in his absence, Deputy Municipal Clerk Tamila Bumback; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that until otherwise changed all Domestic Wire transfers and ACH transactions be prepared and authorized for release on their individual authority to the bank, by Chief Financial Officer Helen L. Graves, or in her absence Deputy Tax Collector Marie L. Kuhlthau or Finance Assistant Melissa T. McGuire, or by Municipal Clerk Thomas S. Rogers, or in his absence, Deputy Municipal Clerk Tamila Bumback; however, no such Domestic Wire transfer or ACH transaction shall be initiated for release until it has been internally verified, verbally, by one of the officials designated above to authorize the transaction; however, the official verifying the transaction must be someone other than the official who prepared it and authorized its release; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forthwith transmitted by the Municipal Clerk to the Chief Financial Officer and the banking institutions with whom the Borough does its business.

Resolution seconded by Councilman Rubin and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.



Absent: None.

**RESOLUTION 2021-0101-4 ADOPTING TEMPORARY BOROUGH BUDGET.**

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**2021-0101-4**

BOROUGH OF RUMSON  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY

Councilwoman Atwell offered the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING 2021 TEMPORARY BUDGET**

WHEREAS, N.J.S.40A:4-19 provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2021; and

WHEREAS, 26.25% of the total appropriations in the 2020 budget, exclusive of any appropriations made for debt service, capital improvement fund and public assistance in said 2020 budget, is the sum of \$4,168,850.42;

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

**GENERAL APPROPRIATIONS:**

(A) Operations	
1. General Government	
ADMINISTRATIVE and EXECUTIVE	
Salaries and Wages	\$ 49,000.00
Other Expenses	\$ 30,000.00
MUNICIPAL CLERK	
Salaries and Wages	\$ 41,000.00
Other Expenses	\$ 10,000.00
Elections	\$ 500.00
FINANCE	
Salaries and Wages	\$ 34,000.00
Other Expenses	\$ 10,000.00
AUDIT SERVICES	
Other Expenses	\$ 25,000.00
TAX COLLECTION	
Salaries and Wages	\$ 20,000.00
Other Expenses	\$ 7,000.00
TAX ASSESSMENT	
Salaries and Wages	\$ 16,000.00
Other Expenses	\$ 3,000.00
RECORDS	
Other Expenses	\$ 1,000.00
LEGAL	
Other Expenses	\$ 45,000.00

ENGINEERING		
Salaries & Wages	\$	40,600.00
Other Expenses	\$	25,000.00
2. Land Use Administration		
PLANNING BOARD		
Salaries and Wages	\$	1,750.00
Other Expenses	\$	2,500.00
ZONING BOARD OF ADJUSTMENT		
Salaries and Wages	\$	1,750.00
Other Expenses	\$	2,000.00
ZONING OFFICER		
Salaries and Wages	\$	12,400.00
3. Code Enforcement and Administration		
CODE ENFORCEMENT		
Salaries and Wages	\$	2,550.00
PLUMBING INSPECTOR		
Salaries and Wages	\$	6,800.00
ELECTRICAL INSPECTION		
Salaries and Wages	\$	10,000.00
FIRE PROTECTION OFFICIAL		
Salaries and Wages	\$	1,600.00
FIRE SUB-CODE OFFICIAL		
Salaries and Wages	\$	3,000.00
CONSTRUCTION CODE OFFICIAL		
Salaries and Wages	\$	41,500.00
Other Expenses	\$	5,000.00
UNIFORM FIRE SAFETY	\$	500.00
4. Public Safety		
POLICE DEPARTMENT		
Salaries and Wages	\$	624,000.00
Other Expenses	\$	50,000.00
Purchase of Police Vehicles	\$	100,000.00
POLICE DISPATCH /911		
Salaries and Wages	\$	75,000.00
911 Annual Contract	\$	6,000.00
AID TO FIRST AID ORGANIZATION AID	\$	25.00
Salaries and Wages	\$	1,500.00
Other Expenses	\$	4,000.00
FIRE DEPARTMENT AID	\$	25.00
Salaries and Wages	\$	2,750.00
Other Expenses	\$	5,000.00
MUNICIPAL PROSECUTOR		
Other Expenses	\$	3,250.00
5. Public Works		
STREETS and ROADS		

Salaries and Wages	\$ 357,000.00
Other Expenses	\$ 50,000.00
<b>SEWER SYSTEM</b>	
Salaries and Wages	\$ 45,000.00
Other Expenses	\$ 20,000.00
<b>SHADE TREE COMMISSION</b>	
Other Expenses	\$ 10,000.00
<b>SOLID WASTE COLLECTION</b>	
Contractual	\$ 103,000.00
<b>BUILDINGS AND GROUNDS</b>	
Salaries and Wages	\$ 17,000.00
Other Expenses	\$ 12,500.00
Property Lease	\$ 2,200.00
<b>VEHICLE MAINTENANCE</b>	
Other Expenses	\$ 35,000.00
<b>6. Health and Human Services</b>	
<b>BOARD OF HEALTH</b>	
Contracted Services	\$ 20,000.00
Salaries and Wages	\$ 1,800.00
Other Expenses	\$ 300.00
Hepatitis B Vaccine Costs	\$ 125.00
Visiting Nurse Services – Contractual	\$ 250.00
<b>ANIMAL CONTROL SERVICES</b>	
Salaries and Wages	\$ 1,350.00
<b>7. Parks and Recreation</b>	
<b>RECREATION</b>	
Salaries and Wages	\$ 25,800.00
Other Expenses	\$ 100.00
<b>8. MUNICIPAL COURT</b>	
Salaries and Wages	\$ 15,000.00
Other Expenses	\$ 1,500.00
<b>9. PUBLIC DEFENDER</b>	
Other Expenses	\$ 725.00
<b>10. Utility and Bulk Purchases</b>	
<b>STREET LIGHTING</b>	\$ 20,000.00
<b>FIRE HYDRANTS</b>	\$ 30,000.00
<b>TELEPHONE</b>	\$ 15,000.00
<b>ELECTRICITY</b>	\$ 25,000.00
<b>GAS (NATURAL OR PROPANE)</b>	\$ 10,000.00
<b>WATER</b>	\$ 20,000.00
<b>GASOLINE</b>	\$ 35,000.00
<b>LANDFILL/SOLID WASTE</b>	\$ 150,000.00
<b>CONTINGENT</b>	\$ 1,000.00
<b>Statutory Expenditures:</b>	
P.E.R.S.	\$ 100.00
SOCIAL SECURITY	\$ 100,000.00
P.F.R.S.	\$ 100.00
D.C.R.P	\$ 100.00

INSURANCE	
General Liability	\$ 155,000.00
Employee Group Health	\$ 345,000.00
SEWER AUTHORITY SHARE OF COSTS	\$ 480,000.00
Aid to Oceanic Library	\$ 100.00
Homeland Security	
OEM	
Other Expenses	\$ 1,000.00
Shared Service Agreement	
Fair Haven Construction Salaries and Wages	\$ 30,000.00
Fair Haven Construction Other Expenses	\$ 3,000.00
Fair Haven Court Salaries and Wages	\$ 10,000.00
Fair Haven Court Other Expenses	\$ 1,000.00
Little Silver Construction Salaries and Wages	\$ 32,500.00
Little Silver Construction Other Expenses	\$ 5,000.00

SUBTOTAL \$3,508,050.00

CAPITAL IMPROVEMENT FUND	\$ 1.00
PRINCIPAL ON BONDS	\$ 445,000.00
INTEREST ON BONDS	\$ 185,000.00
GREEN TRUST	\$ <u>51,006.00</u>
TOTAL	\$4,189,057.00

Resolution seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**MOTION TO REFER 2021 TENTATIVE BOROUGH BUDGET OF APPROPRIATIONS TO THE FINANCE COMMITTEE AND MAYOR:**

Councilman Swikart moved that the matter of submitting a Tentative Budget of Appropriations for 2021 be referred to the Finance Committee and the Mayor in order that same may be prepared for consideration and approval by the Council at a later date.

Motion seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**MOTION TO AUTHORIZE THE ANNUAL BOROUGH AUDIT:**

Councilman Swikart moved that the Finance Committee be authorized to have the books of accounts of the departments of the Borough Government audited, pursuant to the law governing such matters. Motion seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-5 SETTING FORTH THE TAX INTEREST RATE.**

**2021-0101-5**

Councilwoman Atwell offered the following resolution and moved its adoption:

**RESOLUTION FIXING THE RATE OF INTEREST  
TO BE CHARGED ON DELINQUENT TAXES,  
ASSESSMENTS AND MUNICIPAL SEWER CHARGES**

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson, County of Monmouth, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2021, there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest as set forth in paragraph one of this resolution from the due date.

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized and directed to charge 18% per annum on any delinquent municipal sewer charges; and

BE IT FURTHER RESOLVED that certified copies of this resolution shall be provided by the Municipal Clerk to the Tax Collector, the Borough Attorney and the Borough Auditor for the Borough of Rumson.

Resolution seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-6 AUTHORIZING THE TAX COLLECTOR TO HOLD A  
TAX SALE OF DELINQUENT TAXES AND TO CHARGE FEES INCURRED IN TAX  
SALE NOTICE.**

**2021-0101-6**

Councilwoman Atwell offered the following resolution and moved its adoption:

**RESOLUTION TO AUTHORIZE THE TAX COLLECTOR TO  
HOLD A TAX SALE OF DELINQUENT TAXES AND TO  
CHARGE FEES INCURRED IN TAX SALE NOTICE**

WHEREAS, pursuant to the provision of R.S. 54:5-9 et seq., the Tax Collector is allowed to conduct a Tax Sale for the purpose of enforcing the collection of delinquent taxes in the Borough against which such delinquent taxes are in arrears for the prior fiscal year, in the manner and form prescribed in said Statute, on or before the 31<sup>st</sup> day of December 2021; and

WHEREAS, N.J.S.A. 54:5-26 provides for direct mailing of the Tax Sale Notice in lieu of up to two legal advertisements, not exceeding a cost of \$25.00 for each mailing; and

WHEREAS, the Tax Collector recommends two direct mailings so that the cost of the Tax Sale process is borne by the delinquent property owners.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Rumson, that pursuant to the provision of R.S. 54:5-9 et seq., the Tax Collector be authorized and directed to conduct a Tax Sale in the manner and form prescribed in said Statute on or before the 31<sup>st</sup> day of December 2021 for the purpose of enforcing the collection of delinquent taxes in the Borough against which such delinquent taxes are in arrears as of November 11, 2020; and

BE IT FURTHER RESOLVED that the Tax Collector is authorized to send two direct mailings and collect a charge of \$25.00 each in compliance with N.J.S.A. 54:5-26; and

BE IT FURTHER RESOLVED that the Tax Collector be and hereby is authorized to include in said sale any and all unpaid sewer taxes as of November 11, 2020; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Borough Tax Collector.

Resolution seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-7 AUTHORIZING THE TAX ASSESSOR TO ACT AS AGENT FOR THE BOROUGH OF RUMSON FOR THE PURPOSE OF FILING AND SETTLING TAX APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2021.**

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**2021-0101-7**

Councilman Swikart offered the following resolution and moved its adoption:

**A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO ACT AS AGENT FOR THE BOROUGH OF RUMSON FOR THE PURPOSE OF FILING AND SETTLING TAX APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2021**

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the Borough of Rumson; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36 to set assessments for properties in the Borough of Rumson under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

WHEREAS, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Rumson, that the Tax Assessor is hereby authorized to act as agent for the Taxing District without further governing body approval to:

(a) determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regarding to any property located in the Borough of Rumson and accordingly direct the attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate.

(b) resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the attorney for the Taxing District to formalize such settlement in the appropriate Courts and/or County Tax Board.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to Matthew Clark, Monmouth County Board of Taxation, Martin Barger, Borough Attorney and Erick Aguiar.

Resolution seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

#### **RESOLUTION 2021-0101-8 TO AUTHORIZE PRE-PAYMENT OF CERTAIN BILLS AND CLAIMS.**

##### **2021-0101-8**

Councilwoman Atwell offered the following resolution and moved its adoption:

#### **RESOLUTION TO AUTHORIZE PRE-PAYMENT OF CERTAIN BILLS AND CLAIMS**

WHEREAS, the Borough of Rumson has budgeted funds for payment of utilities, payroll, debt service, governmental fees, insurance, contractual obligations and mailing costs of the Borough; and

WHEREAS, the payment of these items frequently arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

WHEREAS, the Borough's Chief Financial Officer, Helen L. Graves, has advised that the Governing Body may provide for the pre-payment of these items, so that they may be paid in a timely manner;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Rumson that the Chief Financial Officer be and is hereby authorized to make pre-payment of the following fixed items prior to the same appearing on the next meeting's list of bills and claims:

1. Utilities (electric, gas, water, and telephone).
2. Payroll
3. Debt service as evidenced by pre-existing bonds and notes.
4. Health, dental and other insurance premiums.
5. Federal, state and county fees.
6. Postage for tax bills, newsletter, and other Borough mailings.
7. School taxes.
8. Third party fees collected through Recreation registrations.
9. Recreation credit card refunds.
10. Contractual obligations for Shared Services.

- 11. Tax Overpayment Refunds
- 12. Contractual obligations for awarded contracts.
- 13. Items deemed necessary for Pre-Payment by the Chief Financial Officer conditioned upon consent of the Administrator or his designee, and the Finance Committee Chair or his designee.

Resolution seconded by Councilman Swikart and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-9 SETTING BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT.**

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**2021-0101-9**

Councilwoman Atwell offered the following resolution and moved its adoption:

**RESOLUTION SETTING BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT**

WHEREAS, N.J.S.A. 40A11-3a permits an increase in the bid and quote thresholds, up to \$44,000.00 and \$6,600.00 respectively, if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq., established criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Helen L. Graves possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS the Borough of Rumson, in accordance with said law, wishes to increase its bid and quotation thresholds to \$44,000.00 and \$6,600.00 respectively.

NOW THEREFORE BE IT RESOLVED by the Mayor & Council of the Borough of Rumson that Helen L Graves be appointed as the Qualified Purchasing Agent; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that the Borough of Rumson bid and quote thresholds are increased to \$44,000.00 and \$6,600.00 respectively.

Resolution seconded by Councilman Swikart and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-10 APPOINTING MICHELE R. SMALLZE AS MUNICIPAL COURT ADMINISTRATOR FOR A 1-YEAR TERM.**

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**2021-0101-10**

Councilwoman Atwell offered the following resolution and moved its adoption:

**RESOLUTION TO APPOINT MUNICIPAL COURT ADMINISTRATOR**



WHEREAS, the Municipal Court requires the position of Municipal Court Administrator;  
and

WHEREAS, Michele R. Smallze, whose one-year term as Municipal Court Administrator  
expired as of December 31, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of  
Rumson that Michele R. Smallze be appointed to a one-year term as Municipal Court  
Administrator effective January 1, 2021 through December 31, 2021.

Resolution seconded by Councilman Swikart and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-11 APPOINTING DONALD SCHNEIDER AS POLICE  
DETECTIVE FOR A 1-YR. TERM.**

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**2021-0101-11**

Councilwoman Atwell offered the following resolution and moved its adoption:

**RESOLUTION**

WHEREAS, the Borough of Rumson, based on the recommendation of the Police  
Committee, through its Police Department, has the need for a Police Detective; and

WHEREAS, the Borough Council Police Committee has recommended that Senior  
Patrolman Donald Schneider be appointed to the position of Police Detective for a 1-year term;  
and

WHEREAS, the Borough Council agrees with the Police Committee's recommendation;  
and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of  
Rumson that Senior Patrolman Donald Schneider be appointed to the position of Police Detective  
effective January 1, 2021 with an annual stipend of \$750.00 as specified in the current P.B.A.  
contract.

Resolution seconded by Councilman Casazza and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**RESOLUTION 2021-0101-12 ESTABLISHING COMPENSATION FOR OUTSIDE  
EMPLOYMENT OF RUMSON POLICE PERSONNEL.**

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**2021-0101-12**

Councilwoman Atwell offered the following resolution and moved its adoption:

**RESOLUTION  
ESTABLISHING RATES OF COMPENSATION  
FOR OUTSIDE EMPLOYMENT OF**

## RUMSON POLICE PERSONNEL

WHEREAS, an Ordinance entitled Chapter II, Administration, has been adopted following public hearing; and

WHEREAS, Section 2-11.17 of said Ordinance provides that a Resolution be adopted to establish the rates of compensation for outside employment of off-duty Rumson Police personnel; and

WHEREAS, it is the intention of the Mayor and Council to fix the rates of compensation for outside employment of off-duty Rumson Police personnel; and

WHEREAS, it is the intention of the Mayor and Council to set the Administrative Fee for 2021;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that the rates of compensation of off-duty Rumson Police personnel for outside employment are hereby fixed for calendar year 2021 as follows:

All functions, including traffic control services, that are determined to be police-related and are to be billed through the Borough will be at a rate of Ninety Dollars (\$90.00) per hour per officer. The minimum charge payable for Public Schools for such services shall be equal to a minimum of two (2) hours for each officer contracted for with the Borough. The minimum charge payable for all other services shall be equal to a minimum of four (4) hours for each officer contracted for with the Borough. A cancellation fee equal to such minimum charge per officer shall be due and payable to the Borough where the request for such service is cancelled less than one (1) hour in advance of the scheduled services. Police Officers shall receive time and one-half pay on the holidays recognized in the contract with the Association. Special Police Officers shall receive time and one-half pay on the holidays established by the Borough of Rumson.

BE IT FURTHER RESOLVED that the following rates are hereby fixed for the administrative fee for calendar year 2021:

The Borough shall charge the public school, contractor or third party an additional Ten Dollars (\$10.00) per hour per officer in order to cover expenses incurred by the Borough resulting from off-duty employment.

BE IT FURTHER RESOLVED that the above rates shall be effective January 1, 2021; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Chief Financial Officer and Chief of Police.

Resolution seconded by Councilman Swikart and carried upon the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

### **RESOLUTION 2021-0101-13 FIXING SALARIES OF CERTAIN BOROUGH OFFICERS, EMPLOYEES AND APPOINTEES.**

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#### **2021-0101-13**

Councilwoman Atwell offered the following resolution and moved its adoption:

#### **RESOLUTION FIXING SALARIES OF CERTAIN BOROUGH OFFICERS, EMPLOYEES AND APPOINTEES**

WHEREAS, an ordinance entitled “AN ORDINANCE FIXING COMPENSATION OF BOROUGH OFFICERS AND CERTAIN BOROUGH EMPLOYEES IN THE BOROUGH OF RUMSON, NEW JERSEY” has been adopted following public hearing; and

WHEREAS, said ordinance provides for salary ranges of various job titles and positions; and

WHEREAS, it is the intention of the Mayor and Council to fix the salaries of those individuals who hold such positions;

NOW, THERFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that the salaries of the officers and employees holding the positions set forth below, and subject to the salary ranges set forth in the aforementioned ordinance, are hereby fixed effective January 1, 2021, unless stated otherwise, as follows:

<u>TITLE OF POSITION</u>	<u>2021 SALARY</u>
Recreation Director (Part-time) Kevin Delia	\$45.00 per hour
Laborers (Full-Time)	
(Nicholas Lenczyk)	\$ 45,625.00
(Jeremy McBaine 01/01/20 – 02/15/20)	\$ 32,500.00
(Jeremy McBaine 02/16/20 – 12/31/20)	\$ 36,875.00
(Timothy Mulheren 01/01/20 – 02/15/20)	\$ 32,500.00
(Timothy Mulheren 02/16/20 – 12/31/20)	\$ 36,875.00
(Evan Schwab)	\$ 41,250.00

BE IT FURTHER RESOLVED that the above rates shall be retroactive to January 1, 2021.

Resolution seconded by Councilman Swikart and carried upon the following roll call vote:

- In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.
- In the negative: None.
- Absent: None.

**CONSENT AGENDA:**

**RESOLUTION #2021-0101-14 DESIGNATING TWO OFFICIAL NEWSPAPERS FOR BOROUGH USE.**

**2021-0101-14**

RESOLUTION

WHEREAS, Section 3d of the Open Public Meetings act, Chapter 231, P.L. 1975 requires that certain notices of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Rumson, County of Monmouth, State of New Jersey, as follows:

1. The *Asbury Park Press* of Tinton Falls, N.J. (#1) and the *Two River Times* of Red Bank, N.J. (#2) are hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
2. It is the opinion of this body that the *Asbury Park Press*, and the *Two River Times* have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.
3. This resolution shall take effect immediately.

**RESOLUTION #2021-0101-15 SETTING FORTH PHOTOCOPY FEES.**

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**2021-0101-15**

**RESOLUTION**

BE IT RESOLVED that the Borough Council of the Borough of Rumson hereby sets the fees for copies requested under the State Open Public Records Act for 2021 as follows:

Fees

\$ .05 per page for letter size pages and smaller

\$ .07 per page for legal size pages and larger

If the actual cost to produce a copy of a record exceeds the above fees, then the cost can be calculated by the formula set forth by the Government Records Council.

Electronic Copy Requests

No fee will be charged for requests delivered electronically (via fax or e-mail).

Police Motor Vehicle Accident Reports Requested Via Mail

A \$5.00 fee to cover the administrative cost of mailing the report will be added to the total cost of the page copies according to the above fees.

BE IT FURTHER RESOLVED that the aforementioned fees are effective January 1, 2021 and in conformance with State requirements.

**RESOLUTION #2021-0101-16 ESTABLISHING ENGINEERING FEES FOR 2021.**

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**2021-0101-16**

**RESOLUTION ESTABLISHING THE HOURLY BILLING RATE  
FOR THE BOROUGH ENGINEER**

WHEREAS, the Borough Engineer, from time to time, will be responsible to review various development applications and permits on behalf of the Borough; and

WHEREAS, the Governing Body shall establish the hourly rate for reimbursing the Borough for direct fees, costs, charges and expenses incurred by the Borough Engineer;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Rumson hereby establishes the annual hourly billing rate of the Borough Engineer at One Hundred Fifty Dollars per Hour (\$150.00/hour) in accordance with Ordinance Chapter 2-26.3; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chief Financial Officer.

**RESOLUTION #2021-0101-17 APPOINTING COMMUNITY DEVELOPMENT  
REPRESENTATIVE AND ALTERNATE.**

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**2021-0101-17**

## RESOLUTION

BE IT RESOLVED that Thomas S. Rogers, Municipal Clerk/Administrator, is hereby appointed as Borough Community Development Representative for the Monmouth County Community Development Program and David Marks, Borough Engineer as the Alternate Community Development Representative for the Borough of Rumson for 2021.

### **RESOLUTION #2021-0101-18 APPOINTING REPRESENTATIVE FOR AMERICANS WITH DISABILITIES, AFFIRMATIVE ACTION AND JOINT INSURANCE FUND (JIF) AND ALTERNATE.**

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**2021-0101-18**

## RESOLUTION

BE IT RESOLVED that Thomas S. Rogers, Municipal Clerk/Administrator, is hereby appointed as Affirmative Action Officer, Borough representative for the Americans with Disabilities Act (ADA) and Borough representative to the Monmouth County Joint Insurance Fund and Municipal Excess Liability Fund and Safety Officer for the Borough of Rumson for 2021; and

BE IT FURTHER RESOLVED that Mark T. Wellner, Department of Public Works Superintendent, is hereby appointed as the Borough's Alternate representative to the Monmouth County Joint Insurance Fund and Municipal Excess Liability Fund and Safety Officer for the Borough of Rumson in 2021.

### **RESOLUTION #2021-0101-19 APPOINTING ASSESSMENT SEARCH OFFICER.**

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**2021-0101-19**

## RESOLUTION

WHEREAS, N.J.S.A. 54:5-18.1 requires the Governing Body to provide, by resolution, for the making of official certificates of searches as to municipal improvements authorized by ordinance of the municipality, but not assessed, affecting any parcel or tract of land in said municipality in that a future assessment will be made thereon pursuant to such ordinance;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Rumson, County of Monmouth, State of New Jersey, hereby authorize and appoint Thomas S. Rogers to serve in the position of Assessment Search Officer, or in his absence Thomas S. Rogers, providing the necessary documentation and certification as per N.J.S.A. 54:5-18.1, until such time a resolution stating otherwise is adopted; and

BE IT FINALLY RESOLVED that a certified copy of this resolution be forwarded to the Assessment Search Officer.

### **RESOLUTION #2021-0101-20 APPOINTING TAX SEARCH OFFICER.**

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**2021-0101-20**

## BOROUGH OF RUMSON RESOLUTION

WHEREAS, N.J.S.A. 54:5-11 requires the Governing Body to designate, by resolution, a bonded official of the municipality to make examinations of its records as to unpaid municipal liens and to certify the result thereof;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Rumson, County of Monmouth, State of New Jersey, hereby appoint Helen L. Graves to the

position of Tax Search Officer and Marie L. Kuhlthau to the position of Deputy Tax Search Officer until such time a resolution stating otherwise is adopted; and

BE IT FINALLY RESOLVED that a certified copy of this resolution be forwarded to the Tax Search Officer.

The above seven (7) Resolutions were moved for adoption by Councilwoman Atwell. Motion seconded by Councilman Swikart and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

**CONSIDERATION OF BILLS AND CLAIMS (RESOLUTION):**

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Councilwoman Atwell offered the following Resolution and moved its adoption:

Vendor	Amount
NJ DEPT HEALTH/SR SERVICES	\$ 8.40
RED BANK VETERINARY HOSPITAL	\$ 95.45
<i>ANIMAL CONTROL FUND</i>	<i>\$ 103.85</i>
FRONTIER TREE COMPANY, INC	\$ 2,200.00
MONMOUTH SPRINKLER CO INC	\$ 325.00
SOLIO'S MILLWORK LLC	\$ 23,900.00
WOODWARD CONSTRUCTION CO.	\$ 7,446.12
<i>CAPITAL FUND</i>	<i>\$ 33,871.12</i>
AFFORDABLE HOUSING ALLIANCE NJ	\$ 1,000.00
KYLE MCMANUS ASSOCIATES LLC	\$ 5,786.50
NJ NATURAL GAS CO.	\$ 15.00
NJ NATURAL GAS CO.	\$ 15.00
<i>COAH TRUST FUND</i>	<i>\$ 6,816.50</i>
BOROUGH OF RUMSON CAPITAL ACCT	\$ 2,000,000.00
CORELOGIC	\$ 3,765.01
CRANMER ENGINEERING, PA	\$ 8,668.75
DIRECT ENERGY BUSINESS	\$ 295.62
FRONTIER TREE COMPANY, INC	\$ 700.00
FRONTIER TREE COMPANY, INC	\$ 9,000.00
FRONTIER TREE COMPANY, INC	\$ 9,600.00
SCOTT & LYNN GRIFFITH	\$ 3,130.32
JCP&L	\$ 9,223.58
PMC ASSOCIATES	\$ 57.08
POWERHOUSE SIGNWORKS	\$ 200.00
POWERHOUSE SIGNWORKS	\$ 100.00
RUMSON RECREATION	\$ 20,000.00
VERIZON	\$ 53.92
VERIZON	\$ 371.44
VERIZON WIRELESS	\$ 471.52
VERIZON BUSINESS FIOS	\$ 144.99
WAGEWORKS	\$ 100.00
WOODWARD CONSTRUCTION CO.	\$ 1,835.44
NJASRO	\$ 395.00
BAIN'S HARDWARE INC.	\$ 17.08
BANISCH ASSOCIATES, INC.	\$ 3,590.00

BOB'S UNIFORM SHOP	\$	170.90
BOB'S UNIFORM SHOP	\$	105.00
CHEMICAL EQUIPMENT LABS OF DE	\$	5,625.15
RALPH CLAYTON & SONS	\$	90.00
COMCAST	\$	2,164.37
EDWARDS TIRE CO INC	\$	1,116.45
EDWARDS TIRE CO INC	\$	778.62
FASTENAL CO	\$	388.80
WW GRAINGER INC	\$	221.28
JASPAN HARDWARE	\$	39.84
J B SALES AND SERVICE	\$	70.60
JCP&L	\$	3,760.36
KENCOR INC.	\$	427.00
KENCOR INC.	\$	99.00
KENCOR INC.	\$	977.50
MAZZA RECYCLING SERVICES, LTD	\$	621.50
MAZZA MULCH,INC	\$	112.00
MONMOUTH SPRINKLER CO INC	\$	770.00
MR JOHN INC	\$	584.35
NAYLOR'S AUTO PARTS	\$	44.25
NEW JERSEY AMERICAN WATER	\$	1,845.46
NJ NATURAL GAS CO.	\$	1,695.57
PEP BOYS	\$	273.38
PL CUSTOM EMERGENCY VEHICLES	\$	324.78
PMC ASSOCIATES	\$	10,007.50
QUADIENT LEASING USA,INC	\$	158.85
BERNARD M REILLY LLC	\$	5,100.00
RICOH USA, INC.	\$	508.65
THOMAS S ROGERS	\$	129.98
THOMAS S ROGERS	\$	141.93
ROOT-X	\$	307.43
SANITATION EQUIPMENT CORP	\$	5,155.43
SEABOARD WELDING SUPPLY, INC	\$	241.75
SIP'S PAINT & HARDWARE	\$	319.12
STAPLES,INC	\$	123.98
STAVOLA ASPHALT CO. INC.	\$	134.78
STEWART'S PLUMBING	\$	153.77
TIMMERMAN EQUIPMENT COMPANY	\$	72.91
THE TWO RIVER TIMES	\$	356.47
THE TWO RIVER TIMES	\$	12.40
VERIZON WIRELESS	\$	160.70
GEORGE WALL LINCOLN	\$	556.07
WARSHAUER ELECTRIC SUPPLY	\$	51.16
WB MASON COMPANY,INC	\$	500.00
<i>CURRENT FUND</i>	\$	<i>2,118,218.79</i>
<i>Animal Control Fund</i>	\$	<i>103.85</i>
<i>Capital Fund</i>	\$	<i>33,871.12</i>
<i>COAH Trust Fund</i>	\$	<i>6,816.50</i>
<i>Current Fund</i>	\$	<i>2,118,218.79</i>
<b>Total of All Funds</b>	<b>\$</b>	<b>2,159,010.26</b>

Resolution seconded by Councilman Swikart and carried on the following roll call vote:

In the affirmative: Atwell, Casazza, Conklin, Kingsbery, Rubin and Swikart.

In the negative: None.

Absent: None.

## **MAYOR'S ADDRESS:**

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Mayor Hemphill read his 2021 Mayor's Address, which will be on file and on the Borough website.

### ***Mayor's Address – Jan 1, 2021***

*After being sworn in as your Mayor, one year ago today, I never could have imagined that 2020 would be the year known for COVID-19 and the resulting global pandemic. This past year has been full of challenges for all the residents, volunteers and employees of the Borough of Rumson. We have collectively faced personal and business related struggles. We have been required to wear masks and maintain social distancing protocols. And perhaps the most devastating challenge has been the sickness, and at times, the untimely loss of so many friends, family members and neighbors.*

*This year, perhaps more than any other year due to these unique challenges, I want to thank EVERY Volunteer and EVERY Employee... all of whom have worked so hard to make Rumson the special community it is. I especially want to thank the Rumson Police Department, the Rumson First Aid Squad, the Rumson Fire Department and the Rumson Department of Public Works for their hard work, untiring dedication, and most importantly for the risks they took every day to protect the quality of life we cherish in Rumson. I am sincerely hopeful that 2021 is a better year, starting with peace and good health for everyone.*

*And now, the following is a report of the Borough events and activities of 2020 and a brief look forward to the New Year and 2021.*

### ***The Borough Council***

*The Borough Council members have met the year's challenges with diplomacy and with the dignity that would be expected from such an experienced group. I applaud each of you for the contributions you have made on behalf of all the residents of Rumson and I extend my heartfelt thanks for your support and assistance throughout the past year.*

*In November, Councilman Gary Casazza and Councilman Robert Swikart were each elected to a three year Council term. On behalf of the Council members and myself, it is our honor and privilege to serve our community as your volunteer elected representatives and we appreciate your support.*

### ***Major Community Events***

*Rumson is a small, close-knit town with a big heart and a lot of spirit. Each year, there are numerous community events that bring our residents together for fun and, often, to benefit a good cause. Some are sponsored by the Borough and others by independent entities, but all add to the feeling of community and togetherness long enjoyed by our residents. This past year, due to COVID 19, we saw a few events cancelled and a few events that went virtual and were streamed on our website. A highlight was the addition and participation of our local school district's children in our Veteran's Day and Holiday events. The partnership with our school district grew ever stronger with each child's poster or smile. Our children are also living through the pandemic and including them in a few of our events hopefully brought a smile to everyone in our community. We hope that you will join us in 2021, either virtually or perhaps in person, one day soon.*

### ***Rumson EMS***

*The Rumson First Aid Squad has dozens of volunteer members, many of whom have completed the rigorous, 250-hour Emergency Medical Technician course. The Squad responded to over 375 calls in Rumson and assisting in neighboring communities. The residents of Rumson should take pride and comfort in knowing that even during a worldwide pandemic their First Aid*



*Squad is ready, 24-hours per day, to respond to every type of medical emergency. We want to thank outgoing Captain Richard Perry for his service to our residents. We also wish to thank all of the volunteer officers and members that continue to support our Volunteer First Aid Squad.*

### ***Rumson Fire Department***

*The Rumson Fire Department responded to approximately 331 fire calls in the Borough and in surrounding towns. The Department is staffed solely by trained volunteer members. The Department was ably led by Fire Chief and Rumson Police Department Member Robert Boyer and Assistant Fire Chief Kevin McCarthy. We also wish to thank all of the volunteer officers and members that continue to support our Volunteer Fire Department.*

*Volunteers are always needed for both EMS and the Fire Department and Borough residents are encouraged to apply and learn about how they can assist with the Borough's First Aid and Fire Protection. Applications for both Departments can be obtained at Borough Hall and on the Borough Website.*

### ***Rumson Police Department***

*The Rumson Police Department, led by Chief Scott Paterson, is available 24 hours a day 365 days a year to serve the Borough of Rumson. All officers of the Rumson Police Department each complete approximately 100 hours of training annually to sharpen their skills and stay up-to-date on the latest law enforcement tactics.*

*I again want to thank the Rumson Police Department in a year that has presented new challenges and dangers. Everyone answered each and every call with professionalism in a world where in many cases the danger was a virus that could not be seen.*

### ***Department of Public Works***

*The Department of Public Works does a fantastic job keeping our streets clear, our sewers flowing and our parks looking their best. They handle all kinds of work in all sorts of weather conditions. The Team, led by Mark Wellner, works hard year-round to address all different types of issues helping to keep Rumson looking its best.*

*The Borough's often forgotten but vital sanitary sewer system requires around the clock care, service and maintenance. The Borough has approximately 75 miles of sewer pipe that sends household sewage to one of the eleven pumping stations in the Borough and then eventually to Monmouth Beach, where it is processed.*

*The Department of Public Works Toy Drive in early December was a great success. The Toy Drive brought in 918 toys and donations and gift cards totaling over \$5,000, which were distributed to Family and Children's Services and the Salvation Army in Red Bank and will benefit many local children in need. Thanks to everyone for your generous gifts, and to our Public Works employees who donated their time to help.*

### ***Parks & Recreation***

*Rumson Recreation offers over 30 programs annually enjoyed by more than 3500 residents of all ages. Activities include a variety of recreational youth sports and non-sports programming, summer camps, as well as featured family events and holiday parades. We continue to look for new programming and for ways to improve our recreational processes.*

*Rumson Rec was hit hard by COVID-19 and we saw a stop to many of the sports or events we enjoy. We are hopeful that the spring of 2021 will see a restart of Recreation Programming.*

*Maintaining the highest quality parks and recreational spaces is a high priority for the Borough. As such, grass playing fields are periodically closed for rest and maintenance and DPW is regularly checking our facilities to ensure maximum safety.*

## ***Construction and Engineering***

*The Borough of Rumson's Construction and Engineering Offices are two of the best in Monmouth County. With the skilled full-time and part-time staff, the Construction Office, led by Dennis Peras, oversees all the building projects within our Borough as well as in Little Silver and Fair Haven through a multi-town shared service agreement. Dennis retired this year after more than 25 years with the Borough and Nick Fabiano has stepped up to fill his position as Construction Official. Dennis's professionalism, demeanor and sense of humor will be missed!*

*The Borough's Engineering Office designs and manages projects such as roadway improvements, sidewalk and curb improvements, sewer upgrades and park projects. Engineer David Marks is also the Borough's representative for many Monmouth County projects, including but not limited to, the two new bridges planned in our near future. Having the Engineering Office as part of the Borough staff has significantly reduced the cost and reliance on outside consulting firms.*

## ***Infrastructure Improvements***

*While scaled back slightly due to COVID-19 protocols, the Borough continued its road improvement program with the second phase of installing new curbs, sidewalks, and handicap ramps on East River Road. That project was more than 80% funded through a competitive grant sponsored by the NJ Department of Transportation. The milling and paving of East River Road was completed by Monmouth County as part of their 2020 Paving Program.*

*The Borough is currently working to advance numerous infrastructure improvement projects in 2021. The Borough has been awarded two additional NJ Department of Transportation grants for the installation of new curbs, sidewalks, and handicap ramps along West River Road totaling \$630,000. The Borough anticipates the work to start in the spring of 2021, between Bingham Avenue and Third Street. A schedule for the construction on West River Road will be announced as the plans are further developed. The Borough is also finalizing construction documents for improvements to Kemp Avenue, Laurel Lane, Elm Lane, and Auldwood Lane for later in 2021.*

*In addition to Borough sponsored infrastructure projects, the Monmouth County Board of Chosen Freeholders has advanced the final design of the Sea Bright-Rumson Bridge (S-32) Replacement. It is currently anticipated that construction on the new bridge structure will begin in 2021. The Freeholders have also continued the Preliminary Stages of design on the Oceanic Bridge (S-31) Replacement. Additional information related to that bridge project is available through the County's website.*

## ***Borough Staff & Commission Volunteer Updates***

*We appreciate our Borough's municipal staff, including the Borough Hall Staff, Department of Public Works and Police Department, which all continue to provide the best and most courteous service to our residents. Our Borough employees provide the high level of services our residents expect, as they work within the budget and regulatory constraints set forth by the State of New Jersey.*

*Personally, I would like to extend a special thank you to the Chairs and Members of all the various Committees, Commissions and Boards. Each of these volunteers gives a considerable amount of time to reviewing issues that are important to our community, all while learning to conduct or be a part of new virtual ZOOM Meetings, due to the pandemic. Their personal commitment and volunteerism is one of Rumson's most valuable assets and is greatly appreciated. Any resident interested in volunteering to help run our wonderful community should reach out at any time. We welcome your involvement.*

*Once again, our Police Department and our volunteer Fire Department and First Aid Squad are to be commended for their unconditional commitment to the safety and welfare of our residents, addressing every emergency with courtesy and respect. We appreciate your service, thank you all.*

*On behalf of all our Council Members and myself, I want to wish everyone a Happy, Healthy and Peaceful New Year.*

*May God Bless us all and God Bless America.*

*Sincerely,  
Joseph K. Hemphill  
Mayor*

#### **ANNOUNCEMENTS BY THE MAYOR:**

Mayor Hemphill made the following Announcement:

The next Regular Meeting of the Borough Council will be on Tuesday, January 12<sup>th</sup> at 4:30 p.m. This meeting will be virtual. The virtual meeting access details, meeting agenda and details for public participation will be posted to the Borough of Rumson website at [www.rumsonnj.gov](http://www.rumsonnj.gov) at least 48 hours prior to the start of the meeting. A news release advising of the dates for the 2021 Borough Council Meetings has been sent to the Asbury Park Press and The Two River Times.

Have a safe and happy New Year.

Thank you.

#### **COMMENTS FROM THE COUNCIL:**

The Mayor afforded the members of the Council an opportunity to be heard at this time.

Council President Conklin added to the comments made in the Mayor's Address by recognizing the late Gary Sammon, former Municipal Clerk and Borough Administrator for the Borough of Rumson. He stated that when trying to help out and contribute time to make things better for the future residents of Rumson, it needs to be recognized that he and everyone else is following in the path of those that have come before them. Whether it be Council members, Administration, DPW or any other Department or Organization in the Borough, Gary Sammon laid the foundation for all of us. Council President Conklin shared that no one he has known has lived and breathed Rumson more than Gary Sammon. He will be missed but is always remembered and his efforts and contributions to make the town a very special place will never be forgotten.

#### **COMMENTS FROM THE PUBLIC:**

At this time, Mr. Rogers read the instructions for anyone wishing to make public comments on the virtual call.

No one spoke at this time.

Mr. Rogers thanked the Mayor and Council members for all of their hard work during the year on behalf of the Borough's Administration and the Borough employees. He stated that 2020 has been a challenging year for all and everyone is looking forward to moving ahead in 2021.

#### **ADJOURNMENT:**

Councilman Casazza made a motion to adjourn the meeting which was seconded by Councilwoman Atwell. The meeting adjourned at 12:43 p.m. All in favor.

Respectfully submitted,

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Thomas S. Rogers, R.M.C.  
Municipal Clerk/Administrator